



PRODUCTS/SOFTWARE: NEXTPOINT REVIEW

like that the column widths can be easily adjusted, which is helpful for the “Title” column since it usually contains the long Subject line of an email.

Nextpoint “Folders” (formerly Sub-Reviews) allow administrators to organize documents for review. Folders can be used to simply identify a document’s source or to assign reviewer sets. They can also be checked as “Inactive” if you need to exclude certain collections from search results.

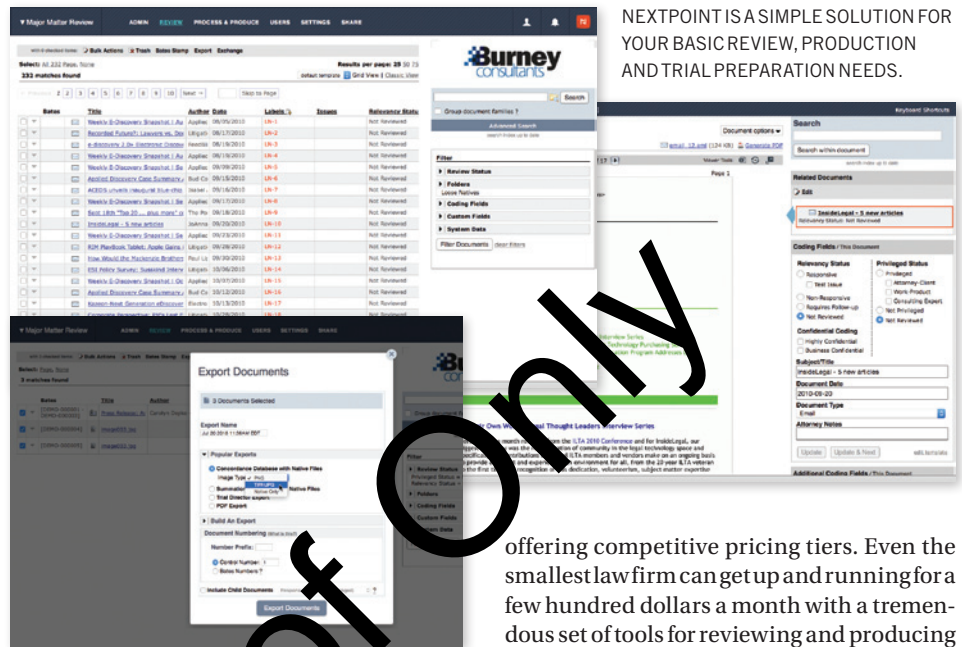
FIELDS, FUNCTIONS & FEATURES

Document coding fields and metadata appear in the right panel of the screen. Codes for Relevancy and Privilege status can be customized, and Confidentiality Codes can be used to apply a stamp to the bottom of documents (e.g. for Protective Orders).

Custom Fields can easily be created, and any coding field can be promoted as a “Hot Field,” which means that it appears at the top of the right panel for easy access.

An always-present search box lets you find documents or search the text of a document. When you need more options, the Advanced Search page lets you build a complex search string. Saved Searches can either be private or available to everyone in the matter.

On a related note, case administrators can also set up certain words that will be consistently highlighted in the text of documents when viewed by reviewers.



NEXTPOINT IS A SIMPLE SOLUTION FOR YOUR BASIC REVIEW, PRODUCTION AND TRIAL PREPARATION NEEDS.

PRODUCTION & EXPORTING

When you’re ready to produce documents, the “Production Ready” link on the administrator’s front page brings up all of the documents marked responsive but not privileged. Clicking the “Export” button pops up a box where you can select “Popular Exports” (Summation, Concordance, PDF) or build your own. Bates stamps can be configured under Settings.

EVEN THE SMALLEST LAW FIRM CAN GET UP AND RUNNING FOR A FEW HUNDRED DOLLARS A MONTH WITH A TREMENDOUS SET OF TOOLS FOR REVIEWING AND PRODUCING DOCUMENTS IN LITIGATION.

Nextpoint has also added a Time Tracker for reviewers. The tracker must be started manually, but the metrics can be tremendously helpful for managers overseeing the pace of a review project.

One of my favorite new features is document “splitting” for when opposing counsel stubbornly sends you a single PDF file containing hundreds or thousands of individual documents. You can now easily break apart that PDF into the separate documents you should have received in the first place.

Once the production set is created, you can use the built-in “Exchange” service to share it with another Nextpoint account (e.g. opposing counsel, the court, etc.), or just manually copy the data to a flash drive or upload to an FTP site.

Nextpoint, like many cloud-computing services, transparently posts pricing options on their website. I’ve watched Nextpoint (and other vendors) fluctuate in price offerings over the years, but one thing has stayed consistent—the company’s commitment to working with law firms of all sizes by

offering competitive pricing tiers. Even the smallest law firm can get up and running for a few hundred dollars a month with a tremendous set of tools for reviewing and producing documents in litigation.

In the past, Nextpoint has trumpeted its ambition to “democratize e-discovery” so that every lawyer and law firm has access to the same powerful tools. There may be a perception that cloud-based tools are only for solo lawyers and small firms, but Nextpoint is challenging that incorrect impression. I see even the largest firms using Nextpoint for some of their smaller cases, or for lawyers who insist on managing their matter on a mobile device, or for collaborating on a case with co-counsel.

For those watching the evolution of cloud-computing services in the legal space, you should certainly make sure that Nextpoint is added to your list. You won’t find the latest predictive coding or text analytics tools here, but Nextpoint is a simple solution for your basic review, production and trial preparation needs.

*Brett Burney is principal of Burney Consultants, where he works with law firms and corporations on managing electronic data for litigation matters. Email: burney@burney-consultants.com.*



hello@nextpoint.com 888.929.NEXT